



## ACH Option

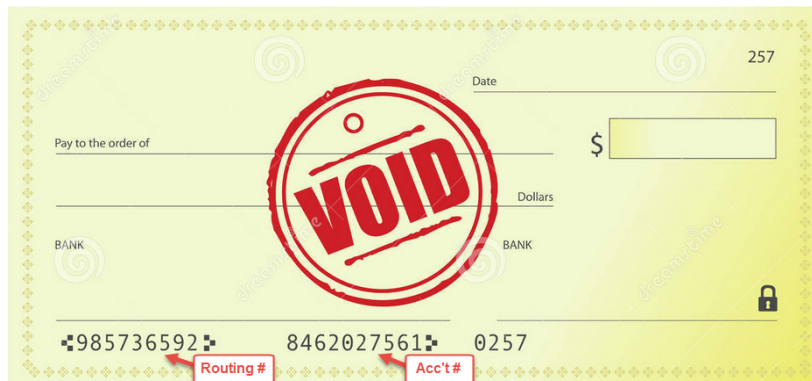
If you would like to participate in Cityside's ACH/Electronic Payment option, please complete the form below and send to Vendor Management at [vendormgmt@citysidecorp.com](mailto:vendormgmt@citysidecorp.com) or 603-657-1011 (fax) with a voided check. **If you do not send a voided check, we will disregard the ACH Form.**

**ACH Payments will take effect on the 2<sup>nd</sup> payment cycle after Cityside receives the ACH forms.**

<b>AUTHORIZATION AGREEMENT FOR PREAUTHORIZED DEPOSITS (ACH CREDITS)</b>		
Company Name:		
I (we) hereby authorize Cityside Management Corporation, hereinafter called COMPANY, to initiate credit entries and to initiate, if necessary, debit entries for any credit entries in error, to my (our) Checking ( <input type="checkbox"/> ) Savings ( <input type="checkbox"/> ) account indicated below at the depository named below, hereinafter called DEPOSITORY, to credit and/or debit the same to such account.		
Bank Name:	Branch Address:	
Banking Routing #:	Branch City:	
Banking Account Number:	Branch State:	Branch Zip:
This authorization is to remain in full force and effect until COMPANY has received written notice from me (or either of us) of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it.		
Name(s):	Company ID #:	
Email:	Phone:	
Date:	Signed:	

**NOTE:** To revoke authorization, you must notify COMPANY in writing by contacting Vendor Management.

**Attach  
check  
here:**



### **FAQs:**

1. What's the company ID #? - This is your tax ID number (your social security number or EIN number on your W9).
2. Will we get a statement with a list of what's been paid for? - Yes. Attached to the e-mail that is sent to you after the payment is sent, there will be a PDF file of the aged payables report.
3. We don't have any checks to send. - It's OK! You will be receiving a confirmation e-mail after the payment to confirm payment has been received.
4. Are these payments electronic or wired transfers? - They are electronic payments.